

CONFIDENTIAL

CPA INTERNATIONAL - CLIENT PROFILE

DOCUMENT SERVICE

PHONE: (604) 838-6600 / www.cpaiii.com

CLIENT INFORMATION

FILE No.: _____.

Company:	
Name: M	Dr L No.:
Credit Card: / / /	Exp date: / CVS Code:
Method of Pmt: Credit: <input type="checkbox"/> / Debit: <input type="checkbox"/> / Cash: <input type="checkbox"/> / Cheque-Draft: <input type="checkbox"/> / Account: <input type="checkbox"/>	
Address:	
City:	Province/State: Postal/Zip Code:
Home: () -	Email:
Work: () -	Fax: () -
Mobile: () -	Other:
*	<i>Please check which marketing media lead you to CPA International...</i>
Advert. Source: Website <input type="checkbox"/> / Internet <input type="checkbox"/> / Social Media <input type="checkbox"/> / Referral <input type="checkbox"/> -	
Previously retained CPA's Services? No <input type="checkbox"/> Yes <input type="checkbox"/> Case number:	
Service Required: Document Service <input type="checkbox"/> / Locate & Serve <input type="checkbox"/>	
Target Name:	
Target Address:	
Type of Document(s):	
Service Request Details:	
<u>PROCESS SERVER/OFFICE USE ONLY:</u>	
Investigator Assigned:	
Service Method:	
Location of Service:	
Date and Time - Service:	Fee:
Attempt #1:	Fee:
Attempt #2:	Fee:
Attempt #3:	Fee:
Travel Time:	Fee:
Kilometers:	Fee:
Affidavit:	Fee:
Notary/Court Fees:	Fee:
Notes:	

Make notes on reverse if required: